





December 2023

Important Dates

No Pick-Ups

Wed, December 20th, 8am to 1pm Thu, December 21st, 8am to 1pm Fri, December 29th, all day

Holiday Closure

December 25^{th} , 26^{th} , and January $1^{st}\,$

If you need special accommodations during our closure please contact Jazmaigne at jsears@fbnela.org

Orders

- The menu will now be uploaded each day except on Fridays.
- The Food Bank will no longer accept orders or add-ons by phone. Please submit a new order form indicating that you wish the selected items to be add-ons to the original order. Email all orders to orders@fbnela.org or directly fax to (318) 322-1620.
- Please do not order any fresh/frozen items, unless your agency has the capacity to store them or if the food will be distributed during a safe temperature window.



Holiday Order/Pick-up Schedule

Order In (by Noon) Pick-Up/Delivery

December 21st December 27th

December 22nd December 28th

December 28th January 3rd

December 29th January 3rd

Information Station

- The new delivery window for all parishes, EXCEPT Ouachita is 10am to 1:30pm.
- If you notice an item on your invoice that you did not receive, please contact us. Also, if you were not billed for an item that you ordered, likely it was no longer available in inventory.
- When accepting donated product from the Food Bank, if you have any concerns/requests regarding that product, please contact the Food Bank and we will relay the information to the donor. Please do not contact a food donor on the Food Bank's behalf.